## Annexure 3

## Dr. S.S.Bhatnagar University Institute of Chemical Engineering & <u>Technology, Panjab University, Chandigarh</u>

## **Good Governance and Development Report:**

A - PRIMARY ACCOUNTABILITIES				
SELF-REVIEW QUESTIONS	Supporting Evidence	Development Plan		
1 Has the Governing Body	1. Vision & Mission statements are	Active participation of BOG		
approved the institutional	evolved by consulting various	in reviewing and approval of		
strategic vision, mission and	stakeholders i.e. faculty, students,	Institutional vision, mission,		
plan - identifying a clear	alumni and recruiters and they have	and strategic plan has been		
development path for the	been displayed on institute website.	ensured. As developing		
institution through its long-	The vision and mission statements	institute's vision and mission		
term business plans and	are also displayed at various points	statements is the first step in		
annual budgets?	in the institute's premises.	developing the action plan		
	Moreover formal approval by the	that will guide our efforts, we		
	Vice Chancellor, Head of Panjab	have ensured that this is		
	University has been taken.	imbibed in our institute's		
	2. Annual budget of TEQIP-II is	beliefs and values.		
	approved by the BOG of TEQIP-II.			
	Institute's annual budget is			
	approved by Governing council of			
	Panjab University			
2 Has the Governing Body	1. Various heads of the project	Institutional audit for the		
ensured the establishment	expenditure has been approved by	TEQIP project is first		
and monitoring of proper,	BOG, TEQIP-II and are being	conducted by an Internal		
effective and efficient	adhered to during the	auditor on continuous basis		
systems of control and	implementation of project.	and then by Statutory auditor		
accountability to ensure	Expenditure under various heads are	appointed by NPIU every six		
financial sustainability	first approved by a working	months to ensure monitoring		
(including financial and	committee known as Core	and efficient financial		
operational controls, risk	Committee and then approved by	control.		
management, clear	BOG.	In this project there is a		
procedures for managing	2. The Chandigarh Administration	stress on Internal Revenue		
physical and human	Finance Department is responsible	Generation (IRG). The		

<ul> <li>institute. The annual Budget is approved by the Board of Finance of the Panjab University.</li> <li>BOG will be looking into the budget details on annual basis. TEQIP-II funds have been received by our institute on 10<sup>6</sup> June 2013.</li> <li>The auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements / contracts / memorandum . Audited statements of accounts are discussed and approved annually.</li> <li>The BOG approves budgets annually after detailed discussions.</li> <li>BOG members in all the meeting give constructive suggestions for improving IRG of the institute is a performance or indicate assurance arrangements?</li> <li>Are these benchmarked ad algoment with national and international quality assurance systems) to show that they are broadly keeping pace with the institute is a dimiter astonal quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their persor competitors to ensure and international gues (SEE, New Delhi.</li> </ul>	resources.)?	for audit of expenditure of the	money collected through
<ul> <li>of the Panjab University.</li> <li>BOG will be looking into the budget details on annual basis. TEQIP-II funds have been received by our institute on 10<sup>th</sup> June 2013.</li> <li>The auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements / contracts / memorandum . Audited statements of accounts are discussed and approved annually.</li> <li>The BOG approves budgets annually after detailed discussions.</li> <li>BOG members in all the meeting give constructive suggestions for improving IRG of the institute.</li> <li>Is the Governing Body monitoring institutional performance and quality assurance arrangements?</li> <li>Are these benchmarked and algoment with national and international quality assurance systems) to show that they are broadly they and they are broadly core for manitoring institutions they would regard as their peers or competitors to ensure and</li> </ul>			IRG will ensure financial
3. BOG will be looking into the budget details on annual basis. TEQIP-II funds have been received by our institute on 10 <sup>th</sup> June 2013.       the maintenance and repain of the hardware and equipments acquired durin the project.         4. The auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements / contracts //memorandum .Audited statements of accounts are discussed and approved annually.       Moreover the institute is an integral part of University, financial sustainability is ensured.         3. Is the Governing Body monitoring institutional performance and quality assurance arrangements?       1. There are regular meetings of BOG institute is in process to monitor the performance of institute is a cessed vis a vis best institutes in India and Abroad imparting chemicat and individual performana in faculty members are encouraged to visit in faculty meeting prior approval of BOG.         3. The they are broadly (including accreditation, and alignment with national institutions they would regard as their persor competitors to ensure and over India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana to ver India on the basis of National institutional performana tover India on the basis of National		approved by the Board of Finance	sustainability of the project.
3       Is the Governing Body       1. There are gular meetings of BOG       The institute is an improved annually.         3       Is the Governing Body       1. There are gular meetings of BOG       The institute is a improved annually.         3       Is the Governing Body       1. There are gular meetings of BOG       The institute is a improved annually.         5       Is the Governing Body       1. There are regular meetings of BOG       The institute is in process of improving IRG of the institute.         3       Is the Governing Body       1. There are regular meetings of BOG       The institute is in process of improving IRG of the institute.         3       Is the Governing Body       1. There are regular meetings of BOG       The institute is in process of improving IRG of the institute.         4       India and Abroad imparting chemical against other institutions       engineering education. The faculty and individual performance indicate the project. The performance is in faculty meeting prior and alignment with national and international quality assurance systems) to show       the practices followed there so that infaculty meeting prior approval of BOG.         4. The students are admitted from all institutions they would regard as their peers or competitors to ensure and       2. The students are admitted from all wing KPIs         9 CBSE, New Delhi.       Paniab. University, base			Moreover IRG will help in
TEQIP-II funds have been received by our institute on 10 <sup>th</sup> June 2013.equipments acquired durin the project.4. The auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements / contracts 		3. BOG will be looking into the	the maintenance and repair
3       Is the Governing Body       1. There are regular meeting give constructive suggestions for improving IRG of the institute is       establishing       ka         3       Is the Governing Body       1. There are regular meeting give constructive suggestions for improving IRG of the institute is       memorance with the meeting give constructive suggestions for improving IRG of the institute is       memorance with the set institute is and international quality         3       Is the Governing Body       1. There are regular meetings of BOG improves budgets annually after detailed discussions.       The institute is in process improves and quality ander the project. The performance in fictation is assurance arrangements?         accessed vis a vis best institutes in discussions in all there regular meetings of BOG.       The institutional performance indication institute is and international quality is the practices followed there so that and alignment with national institutions they would regard as their peers or competitors to ensure and over India on the basis of National institutions they would regard as their peers or competitors to ensure and over India on the basis of National institutional performance is periormance indication in the institute is and individual performance is in approval of BOG.         Paniab University has       2. The students are admitted from all institutional performance indication in the institute is and international quality is encouraged to visit in faculty meeting prior approval of BOG.			of the hardware and
<ul> <li>by our institute on 10<sup>th</sup> June 2013.</li> <li>the project.</li> <li>The auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements / contracts</li> <li>memorandum .Audited statements of accounts are discussed and approved annually.</li> <li>The BOG approves budgets annually after detailed discussions.</li> <li>BOG members in all the meeting give constructive suggestions for improving IRG of the institute.</li> <li>There are regular meetings of BOG monitoring institutional performance and quality assurance arrangements?</li> <li>Are these benchmarked and alignment with national and international quality the practices followed there so that and international quality the practices followed there so that institutions they would regard as their press or competitors to ensure and over India on the basis of National institutional performane using KPIs</li> </ul>			equipments acquired during
4. The auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements / contracts /memorandum .Audited statements of accounts are discussed and approved annually.Moreover the institute is an integral part of University, financial sustainability is ensured.3Is the Governing Body monitoring institutional (including accreditation, against other institutions1. There are regular meetings of accosed vis a vis best institutes in to monitor the performance of instituteMoreover the institute is in process to monitor the performance of institute3Is the Governing Body monitoring institutional (including accreditation, and alignment with national and alignment with national institutions they would regard as their peers or competitors to ensure and competitors to ensure and1. There are regular meetings <th></th> <th></th> <th></th>			
Image: second			Moreover the institute is an
<ul> <li>in accordance with the terms and conditions specified in any funding agreements / contracts //memorandum .Audited statements of accounts are discussed and approved annually.</li> <li>The BOG approves budgets annually after detailed discussions.</li> <li>BOG members in all the meeting give constructive suggestions for improving IRG of the institute.</li> <li>Is the Governing Body 1. There are regular meetings of BOG monitoring institutional to monitor the performance of institute.</li> <li>Is the Governing Body 1. There are regular meetings of BOG monitoring institutional to monitor the performance of institute.</li> <li>India and Abroad imparting chemical against other institutions engineering education. The faculty and individual performance functional quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and</li> </ul>			integral part of University,
<ul> <li>conditions specified in any funding agreements / contracts</li> <li>/memorandum .Audited statements of accounts are discussed and approved annually.</li> <li>The BOG approves budgets annually after detailed discussions.</li> <li>BOG members in all the meeting give constructive suggestions for improving IRG of the institute.</li> <li>Is the Governing Body</li> <li>There are regular meetings of BOG</li> <li>monitoring institutional</li> <li>to monitor the performance of institute</li> <li>accessed vis a vis best institutes in and alignment with national</li> <li>denchmarked</li> <li>India and Abroad imparting chemical and alignment with national</li> <li>benchmarked institute to closely watch</li> <li>indicators will be discuss in faculty meeting prior approval of BOG.</li> <li>The students are admitted from all over India on the basis of National</li> <li>Level Ranking JEE (Mains) conducted by CBSE, New Delhi.</li> </ul>			
agreements / contracts /memorandum .Audited statements of accounts are discussed and approved annually.5. The BOG approves budgets annually after detailed discussions.6. BOG members in all the meeting give constructive suggestions for improving IRG of the institute.3Is the Governing Body monitoring institutional performance and quality assurance arrangements?1. There are regular meetings of BOG to monitor the performance of institute accessed vis a vis best institutes in (Including accreditation, and alignment with national and international quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and1. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.The institutional performance and liniversity has		conditions specified in any funding	-
Jeach (memorandum Audited statements of accounts are discussed and approved annually.5. The BOG approves budgets annually after detailed discussions.6. BOG members in all the meeting give constructive suggestions for improving IRG of the institute.3Is the Governing Body monitoring institutional1. There are regular meetings of BOG performance and quality assurance arrangements?The institute is in process establishing ka performance and quality accessed vis a vis best institutes in (KPI) for measuri India and Abroad imparting chemical and individual performanc (including accreditation, and alignment with national and international quality the practices followed there so that and international quality the practices followed there so that institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National by CBSE, New Delhi.Establish and adopt proce for monitoring institutional performanc ansing Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt proce for monitoring using KPIs			
approved annually.5. The BOG approves budgets annually after detailed discussions.6. BOG members in all the meeting give constructive suggestions for improving IRG of the institute.3Is the Governing Body monitoring institutional performance and quality assurance arrangements?1. There are regular meetings of BOG to monitor the performance of institute accessed vis a vis best institutes in engineering education. The faculty members are encouraged to visit the practices followed there so that and alignment with national and alignment with national that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National performance they CBSE, New Delhi.Establish and adopt proce for monitoring institutional performare		/memorandum .Audited statements	
5. The BOG approves budgets annually after detailed discussions. 6. BOG members in all the meeting give constructive suggestions for improving IRG of the institute.3Is the Governing Body monitoring institutional performance and quality assurance arrangements?1. There are regular meetings of BOG to monitor the performance of institute accessed vis a vis best institutes in engineering education. The faculty members are encouraged to visit the practices followed there so that and alignment with national and alignment with national that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and5. The BOG approves budgets annually after detailed discussions. 6. BOG members in all the meeting give constructive suggestions for improving IRG of the institute.3Is the Governing Body monitoring institutional performance and quality assurance arrangements?1. There are regular meetings of BOG monitor the performance of institute accessed vis a vis best institutes in (fincluding accreditation, members are encouraged to visit the practices followed there so that they can be replicated in the institute.Institutional performance approval of BOG.2. The students are admitted from all institutions they would regard as their peers or competitors to ensure andEstablish and adopt proce to y CBSE, New Delhi.Establish and adopt proce assurance paniab. University, has		of accounts are discussed and	
5. The BOG approves budgets annually after detailed discussions. 6. BOG members in all the meeting give constructive suggestions for improving IRG of the institute.3Is the Governing Body monitoring institutional performance and quality assurance arrangements?1. There are regular meetings of BOG to monitor the performance of institute accessed vis a vis best institutes in engineering education. The faculty members are encouraged to visit the practices followed there so that and alignment with national and alignment with national the practices followed there so that that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and5. The BOG approves budgets annually after detailed discussions. 6. BOG members in all the meeting give constructive suggestions for improving IRG of the institute.3Is the Governing Body monitoring institutional performance and quality accessed vis a vis best institutes in (including accreditation, members are encouraged to visit the practices followed there so that they can be replicated in the institute. approval of BOG.4Establish and adopt proce over India on the basis of National they CBSE, New Delhi.Establish and adopt proce for monitoring they can be replicated in the institutional performance for monitoring they CBSE, New Delhi.		approved annually.	
annually after detailed discussions.Born and alignment with national and alignment with national and alignment with national and international qualityBorn and alignment with national and her assurance systems) to showBorn they are broadlyCompetitors to ensure andCompetitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors to ensure andBorn and a thirp peers or competitors t			
give constructive suggestions for improving IRG of the institute.3Is the Governing Body1. There are regular meetings of BOG to monitor the performance of instituteThe institute is in process establishing3Is the Governing Body1. There are regular meetings of BOG to monitor the performance of instituteThe institute is in process establishing3Is the Governing Body1. There are regular meetings of BOG to monitor the performance of instituteThe institute is in process establishing3Is the Governing Body1. There are regular meetings of BOG to monitor the performance of instituteThe institute is in process establishing4performance and quality assurance arrangements?under the project. The performance in faculty accessed vis a vis best institutes in engineering education. The faculty and individual performance indicators will be discuss and alignment with national and alignment with national and international qualityIne practices followed there so that in faculty meeting prior assurance systems) to show they can be replicated in the institute.Establish and adopt proce for monitoring they can be replicated from all cover India on the basis of National institutional performance for monitoringInstitutional performance for monitoring they can be replicated in the institute.4Pariab Liniversity has engred as their peers or competitors to ensure andEstablish conducted performance for monitoring they CBSE, New Delhi.3Paniab University has		annually after detailed discussions.	
3Is the Governing Body monitoring institutional performance and quality assurance arrangements?1. There are regular meetings of BOG to monitor the performance of institute performance is accessed vis a vis best institutes in (KPI) for measuri India and Abroad imparting chemical against other institutions (including accreditation, and alignment with national and international quality the practices followed there so that the practices followed there so that the practices followed there so that that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt proce for monitoring Institutional performar ausing KPIs		6. BOG members in all the meeting	
3Is the Governing Body1. There are regular meetings of BOGThe institute is in process3Is the Governing Body1. There are regular meetings of BOGThe institute is in processmonitoring institutionalto monitor the performance of instituteestablishingkadperformance and qualityunder the project. The performance isperformanceindicateassurance arrangements?accessed vis a vis best institutes in(KPI)formeasuringAre these benchmarkedIndia and Abroad imparting chemicalInstitutionalperformanceagainst other institutionsengineeringeducation. The facultyand individual performance(including accreditation,membersare encouraged to visitThesekey performanceand alignment with nationalbenchmarked institute to closely watchindicators will be discussindicators will be discussand international qualitythe practices followed there so thatin faculty meeting priorassurance systems) to showthey can be replicated in the institute.approval of BOG.that they are broadly2. The students are admitted from allformonitoringinstitutions they wouldLevel Ranking JEE (Mains) conductedInstitutionalperformarinstitutions they wouldLevel Ranking JEE (Mains) conductedInstitutionalperformarperformarby CBSE, New Delhi.using KPIspaniab. University baspaniab. University bas		give constructive suggestions for	
monitoring institutional performance and qualityto monitor the performance of instituteestablishingkaperformance and quality assurance arrangements?under the project. The performance is accessed vis a vis best institutes in India and Abroad imparting chemical against other institutionsIndia and Abroad imparting chemical engineering education. The faculty members are encouraged to visitInstitutional performance indicators will be discuss in faculty meeting prior approval of BOG.and alignment with national and alignment with national and international quality thet they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure andto monitor the performance of institute under the project. The performance is accessed vis a vis best institute of institute the practices followed there so that they can be replicated in the institute.Institutional performance in faculty meeting prior approval of BOG.2. The students are admitted from all institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all best. New Delhi.Establish and adopt proce for monitoring using KPIs		improving IRG of the institute.	
performance and quality assurance arrangements?under the project. The performance is accessed vis a vis best institutes in India and Abroad imparting chemical against other institutions (including accreditation, and alignment with national and international quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure andunder the project. The performance is accessed vis a vis best institutes in India and Abroad imparting chemical engineering education. The faculty members are encouraged to visit the practices followed there so that they can be replicated in the institute.performance indicate (KPI) for measuri and individual performance indicators will be discuss in faculty meeting prior approval of BOG.2. The students are admitted from all over India on the basis of National they CBSE, New Delhi.Establish and adopt proce for monitoring using KPIs2. The students to ensure andEstablish and adopt proce for monitoring they CBSE, New Delhi.Establish and adopt proce for monitoring they can be replicated in the institute.	3 Is the Governing Body	1. There are regular meetings of BOG	The institute is in process of
assurance arrangements?accessed vis a vis best institutes in India and Abroad imparting chemical engineering education. The faculty and individual performance indicators will be discuss in faculty meeting prior approval of BOG.assurance systems) to show that they are broadly institutions they would regard as their peers or competitors to ensure andI r y r r r y r r r y r rI r y r r r y r r r r y r rassurance arrangements?accessed vis a vis best institutes in India and Abroad imparting chemical engineering education. The faculty members are encouraged to visit benchmarked institute to closely watch in faculty meeting prior approval of BOG.assurance systems) to show they can be replicated in the institute. Institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National by CBSE, New Delhi.Establish and adopt proce for monitoring to using KPIsassurance systems) to showLevel Ranking JEE (Mains) conducted by CBSE, New Delhi.Institutional performar using KPIs	monitoring institutional	to monitor the performance of institute	establishing key-
Are these benchmarked against other institutionsIndia and Abroad imparting chemical engineering education. The faculty engineering education. The faculty and individual performance indicators will be discuss indicators will be discuss in faculty meeting prior approval of BOG.and alignment with national and alignment with national and international quality the practices followed there so that they can be replicated in the institute.Institutional performance indicators will be discuss in faculty meeting prior approval of BOG.that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National by CBSE, New Delhi.Establish and adopt proce for monitoring using KPIsand international paniabUniversity has	performance and quality	under the project. The performance is	performance indicators
against other institutionsengineering education. The facultyand individual performance(including accreditation,members are encouraged to visitThese key performanceand alignment with nationalbenchmarked institute to closely watchindicators will be discussand international qualitythe practices followed there so thatin faculty meeting priorassurance systems) to showthey can be replicated in the institute.approval of BOG.that they are broadly2. The students are admitted from allEstablish and adopt procekeeping pace with theover India on the basis of NationalInstitutional performanceinstitutions they wouldLevel Ranking JEE (Mains) conductedInstitutional performanceversite regard as their peers orby CBSE, New Delhi.University has	assurance arrangements?	accessed vis a vis best institutes in	(KPI) for measuring
(including accreditation, and alignment with national and international qualitymembers are encouraged to visit benchmarked institute to closely watch the practices followed there so that the practices followed there so that they can be replicated in the institute.These key performant indicators will be discuss in faculty meeting prior approval of BOG.that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all ber (Mains) conductedEstablish and adopt proce for monitoring using KPIscompetitors to ensure andby CBSE, New Delhi.Institutional using KPIs	Are these benchmarked	India and Abroad imparting chemical	Institutional performance
and alignment with national and international quality assurance systems) to showbenchmarked institute to closely watch the practices followed there so that they can be replicated in the institute.indicators will be discuss in faculty meeting prior approval of BOG.that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt proce for monitoring using KPIsPaniabUniversity has	against other institutions	engineering education. The faculty	and individual performances.
and international quality assurance systems) to showthe practices followed there so that they can be replicated in the institute.in faculty meeting prior approval of BOG.that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt process for using KPIsand international quality assurance systems) to show2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt process for using KPIs	(including accreditation,	members are encouraged to visit	These key performance
assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure andthey can be replicated in the institute. approval of BOG.2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt proce for monitoring Institutional performan using KPIsassurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt proce for monitoring Institutional performan using KPIs	and alignment with national	benchmarked institute to closely watch	indicators will be discussed
that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt process for Institutional using KPIsthat they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from all over India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt process for Institutional using KPIs	and international quality	the practices followed there so that	in faculty meeting prior to
keeping pace with the institutions they would regard as their peers or competitors to ensure and2. The students are admitted from an bover India on the basis of National Level Ranking JEE (Mains) conducted by CBSE, New Delhi.Establish and adopt process for Institutional using KPIs2. The students are admitted from an over India on the basis of National by CBSE, New Delhi.for monitoring to monitoring using KPIs	assurance systems) to show	they can be replicated in the institute.	approval of BOG.
keeping pace with the institutions they would regard as their peers or competitors to ensure andover India on the basis of National Level Ranking JEE (Mains) conductedfor monitoringweeping pace with the institutions they would regard as their peers or competitors to ensure andover India on the basis of National Level Ranking JEE (Mains) conductedfor Institutional using KPIs	that they are broadly	2. The students are admitted from all	Establish and adopt process
institutions they would regard as their peers or competitors to ensure andLevel Ranking JEE (Mains) conducted by CBSE, New Delhi.Institutional using KPIsPaniabUniversity bas	keeping pace with the	over India on the basis of National	
competitors to ensure and Paniab University has	institutions they would	Level Ranking JEE (Mains) conducted	
competitors to ensure and Panjab University has	regard as their peers or		-
enhance institutional Panjao University has	competitors to ensure and		
	enhance institutional		ranjao oniversity nas its

reputation?		own Internal Quality Assurance Cell (IQAC), Board of Studies, Academic council and faculty of Engineering and Technology. Formation of Departmental level IQAC cells is in process.
<ul> <li>4 Has the Governing Body put in place suitable arrangements for monitoring the head of the institution's performance?</li> </ul>	<ol> <li>The performance of the Head of the Institution in monitored through Annual Report of the University which has a special section for the institute</li> <li>Formal arrangement for monitoring does not exist, however his performance is reviewed in an informal way.</li> </ol>	The performance of the Head of the Institution is gaugaed on roles and responsibilities as outlined in annual/mid term plans.

SELF-REVIEW	Supporting Evidence	Development Plan
QUESTIONS		
1 Does the Governing Body publish an annual report on institutional performance?	<ul> <li>Annual Report which includes Key <ul> <li>areas of performance is published as per</li> <li>the academic year July –June by the</li> <li>University. This includes various</li> <li>seminars, workshops, conferences,</li> <li>training programmes organized by the</li> <li>various departments and attended by</li> <li>faculty members. Also includes</li> <li>research contributions and extension</li> <li>lectures by the faculty.</li> </ul> </li> <li>The annual report contains a section on</li> <li>SSBUICET. The report is available on</li> </ul>	Publishing an Annual Report is an old pactice by the university press. Prior information is sought from a the faculty members and hea of the institutions. It is planned that institute will publish its own annual report from next academic year.

2	Does the Governing	The background/ interests of the BOG	Website linkages being
	Body maintain, and	members are listed on the website of the	provided.
	•		
	publicly disclose, a	organization/ institution to which they	
	register of interests of	belong.	
	members of its governing		
	body?		
3	Is the Governing Body	The agenda is circulated to all the BOG	Publication of BOG minutes
3			
	conducted in an open a	members in advance.	on the Institute website.
	manner, and does it	Before finalizing the minutes, a copy of	
	provide as much	draft minutes are circulated to all the	
	information as possible	members and their opinion is invited.	
	to students, faculty, the	Minutes are finalized after	
	general public and	incorporating viewpoints of all the	
	potential employers on	members.	
	all aspects of institutional	All the minutes of the meeting of BOG	
	activity related to	6	
	academic performance,	meeting are placed on the institute's	
	finance management?	website.	
		Regarding the governing council of the	
		university, all the proceeding are video-	
		graphed. There is representation from	
		all walks of life in the governing	
		council of the university.	

C - KEY ATTRIBUTES OF SELF-REVIEW QUESTIONS	GOVERNING BODIES Assessment	Development Plan
1Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and	BOG has been constituted as per the guidelines of TEQIP-II (mentioned in PIP). BOG members are eminent people from academia and industry. The BOG is so constituted that different stakeholders like alumni and possible recruiters are given priority.	Periodic review of BOG vis- à-vis the expectations and changes made as appropriate. As eminent people from academia and industry are involved, they are more than efficient to fulfil primary accountability and ensure

2	efficiently and ensure the confidence of its stakeholders and constituents?	Nominations of BOG were decided by the Vice-Chancellor of Panjab University, Chandigarh in consultation with the Chairperson of the Institute. The UGC nominee was appointed by UGC as per request of Vice Chancellor.	trust in various stakeholders. The experts are independent members from Universities and no way involved with the college.
3	DoestheGoverningBodyhaveactivelyinvolvedindependentmembersandisinstitutionfreefromdirectpoliticalinterferencetoensureacademicfreedom andfocusonlong-termeducationalbootstate	Yes, Governing body has actively involved in achieving the institute objectives and working without any political pressure. The members are eminent people from academia and industry hence ensure and assure academic freedom.	Institutional Governance document (being developed) will bring clarity to roles and responsibilities of governing body members hence, encouraging independent members to be actively involved in achieving long- term educational objectives
4	AretheroleandresponsibilitiesoftheChairoftheGody,theHeadofBody,theHeadofInstitutionandtheMemberSecretaryservingthegoverningbodyclearlystated?Doesthe Governing	Yes, roles are defined as per TEQIP-II guidelines Yes, BOG meets regularly (TEQIP	TEQIP-II document includes the role and responsibilities of the chair of Governing body, the Head of the institution serving the BOG.
5	Body meet regularly? Is there clear evidence that members of the	grant was received on 10 <sup>th</sup> June 2013) Six meeting of BOG were held on 10 <sup>th</sup> June 2013 & 3rd August 2013& 21 <sup>st</sup>	members and minutes signed by all members is on the institution website.

governing body attend	December 2013, 25 <sup>th</sup> July 2014, 16 <sup>th</sup>
regularly and	January 2015 and 27 <sup>th</sup> June 2015.
participate actively?	

D – EFFECTIVNESS & PERFORMANCE REVIEW OF GOVERNING BODIES			
SF	CLF-REVIEW QUESTIONS	Assessment	Development Plan
1	Does the Governing Body	Although there is no formal process	BOG minutes published
	keep their effectiveness	to regularly review the performance	on website.
	under regular review and in	of BOG, but in each subsequent	
	reviewing its performance,	meeting of BOG, review of last	
	reflect on the performance	meeting is conducted and ACTION	
	of the institution as a whole	TAKEN REPORT is discussed. In	
	in meeting its long term	this way a self check is developed	
	strategic objectives and its	that guides through the working of	
	short term indicators of	BOG.	
	performance/success ?		
2	Does the Governing Body	The governing body by and large	The senior reemployed
	ensure that new members	comprises of those persons who have	faculty members have
	are properly inducted, and	been in the helm of affairs of	been introduced in the
	existing members receive	University/Industry/ administration	BOG.
	opportunities for further	over a long period of time. The	
	development as deemed	formal induction are done as per the	
	necessary.	requirement.	

E	E – REGULATORY COMPLIENCE		
S	ELF-REVIEW QUESTIONS	Assessment	Development Plan
	Does the Governing Body	Yes the BOG takes all final decisions	Yes, Current practices will
	ensure regulatory	on matter of fundamental concern to	be sustained.
	compliance* and, subject to	the institution	
	this, take all final decisions		
	on matter of fundamental		
	concern to the institution.		

compliance include demonstrating compliance with the 'not-for- profit' purpose of education institutions(AICTE, UGC, PU) regulations as minimum basis requirement.of the organization will be maintained.With the 'not-for- profit' purpose of education institutionsMaintainedMaintainedHave there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc.• Every year mandatory disclosure are sent to AICTE for approvals of Panjab University.The Institute will continue to subject itself for accreditation by national/ international professional bodies to assure quality to all its stake holders.	Does the regulatory	BOG makes it a point to treat these	The not-for-profit character
with the 'not-for- profit' purpose of education institutions• Every year mandatory disclosure are sent to AICTE for approvalsThe Institute will continue to subject itself for accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of• Every year mandatory disclosure are sent to AICTE for approvals of Panjab University.The Institute will continue to subject itself for accreditation by national/ international professional bodies to assure quality to all its stake holders.	compliance include	(AICTE, UGC, PU) regulations as	of the organization will be
purpose of education institutions•Every year mandatory disclosure are sent to AICTE for approvalsThe Institute will continue to subject itself foraccreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of•Every year mandatory disclosure are sent to AICTE for approvalsThe Institute will continue to subject itself for accreditation by national/ international professional	demonstrating compliance	minimum basis requirement.	maintained.
institutions• Every year mandatory disclosure are sent to AICTE for approvalsThe Institute will continue to subject itself for accreditation by national/external quality assurance by a national or professional body? If so, give details: name, status of• Every year mandatory disclosure are sent to AICTE for approvals of Panjab University.The Institute will continue to subject itself for accreditation by national/ international professional bodies to assure quality to all its stake holders.	with the 'not-for- profit'		
Have there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of• Every year mandatory disclosure are sent to AICTE for approvals • Admissions are as per the rules of Panjab University.The Institute will continue to subject itself for accreditation by national/ international professional bodies to assure quality to all its stake holders.	purpose of education		
accreditation and/or external quality assurance by a national or give details: name, status ofDiversity feat manager professional are sent to AICTE for approvals of Panjab University.to subject itself for accreditation by national/ international professional bodies to assure quality to all its stake holders.	institutions		
	accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of	<ul> <li>are sent to AICTE for approvals</li> <li>Admissions are as per the rules of Panjab University.</li> <li>Institution has applied for NBA</li> </ul>	to subject itself for accreditation by national/ international professional bodies to assure quality to